



NATIONAL ENVIRONMENT CLEANING AUTHORITY

NOTICE OF VACANCY 06 JUNE 2024

The National Environment Cleaning Authority (NECA) is inviting applications from suitably qualified candidates for the filling of the post of Gardener/Nursery Attendant.

Salary Scale: Rs 14,725 x 250 – 15,225 x 260 – 17,825 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 23,950

All eligible employees to be recruited by NECA would be paid the **National Minimum Wage** approved by the Government as from **January 2024** and amounting to **Rs 16,500.00** (inclusive of salary compensation 2024).

These employees would also benefit from a **Special Allowance** of **Rs 2000.00** from the Mauritius Revenue Authority.

Qualifications: By selection from among candidates who –

- (i) possess the Certificate of Primary Education or the Primary School Achievement Certificate; and
- (ii) reckon at least three years' experience in gardening and nursery techniques.

Candidates should produce written evidence of experience claimed.

In the absence of candidates not possessing the Certificate of Primary Education or the Primary School Achievement Certificate, consideration will be given to candidates who have studied up to Standard 6/Grade 6 or equivalent.

Age Entry Limit: For the above posts, candidates *should* not be above **48 years** of age unless already in service in the Public Sector by the closing date of submission of applications

Experience: At least 3 years' experience in gardening and nursery techniques.

Note:

- (a) Qualified candidates *should* submit their applications on the National Environment Cleaning Authority's approved Application Form which can be obtained at the National Environment Cleaning Authority, 2nd Floor, Wing A, Shri Atal Bihari Vajpayee Tower, Ebène Cybercity, Mauritius or from the website at **neca.govmu.org**
- (b) The Notice of Vacancies and the National Environment Cleaning Authority Application Forms as well as other details regarding qualifications, duties, etc. are available at the seat of the National Environment Cleaning Authority, 2nd Floor, Wing A, Shri Atal Bihari Vajpayee Tower, Ebène Cybercity, Mauritius or from the website at **neca.govmu.org**
- (c) The closing date for the submission of applications in respect of above-mentioned post is **on Friday 28 June 2024 by 15.30 hours.**
- (d) Candidates *should* attach documentary evidence of qualifications and work experience claimed failing which consideration would not be given to the application.
- (e) Only the best qualified candidates will be convened for interview. Late applications will not be considered.
- (f) The National Environment Cleaning Authority reserves the right to convene the best qualified candidates for the selection exercise and / or not to proceed with the above vacancy following this advertisement.

Duties for the post of Gardener/Nursery Attendant

1.	To carry out –
(i)	potting, layering, grafting, weeding, watering and other propagation practices;
(ii)	a general control of common pests and diseases attacking plants by careful application of insecticides and fungicides;
(iii)	general cleaning of the premises using different equipment including brush cutter, blower, telescopic chainsaw, chainsaw, scythe blades, lawn mowers, shears, Ride-on and wood shredder;
(iv)	cutting of grass vergers with bill-hooks and hedge shears;
(v)	pruning of shrubs and trimming of hedges with hedge shears, hedge trimmers or other appropriate tools; and
(vi)	lopping of trees with forester's knife, chainsaw or other appropriate tools.
2.	To prepare beds for sowing seeds and for transplantation of seedlings.
3.	To be responsible for the maintenance and proper operation of a plant nursery and compost plant.
4.	To perform general nursery work such as digging, hoeing and raking of soil during preparation of flower beds, application of fertilizers and manure.
5.	To perform general gardening works such as preparation of plants by seeds, cutting, grafting, potting, layering and other propagation practices.
6.	To perform landscaping works, as and when required.
7.	To perform green and floral decorations for all official functions, as and when required.
8.	To be responsible for the proper handling and maintenance of tools and equipment issued to him.
9.	To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Gardener/Nursery Attendant in the roles ascribed to him.