

5. SECONDARY ORDINARY LEVEL

5.1 State whether Cambridge S.C or Cambridge G.C.E

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Month / Year

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Subject	Grade
Result:	Aggregate:

5.2 London General Certificate of Education (Ordinary Level)

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Month / Year

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Subject	Grade
Result:	Aggregate:

6. SECONDARY ADVANCED LEVEL

6.1 State whether Cambridge H.S.C or Cambridge G.C.E

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Month / Year

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Principal Subject	Grade

Subsidiary Subject	Grade

Result:

6.2 London General Certificate of Education (Advance Level)

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Month / Year

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Principal Subject	Grade

Subsidiary Subject	Grade

Result:

7. OTHER SECONDARY QUALIFICATIONS (e.g. *Baccalaureat, Matriculation, Secondary & Higher Secondary Certificates from Overseas*).

Note: Attach photocopies of mark sheets/result slips and equivalence of certificates (if available)

Examining Body
 Country Year
 Certificate

Subject	Grade	Marks	Percentage

Result:

Total:

8. TECHNICAL AND VOCATIONAL QUALIFICATIONS: (e.g. *Typing, B.A.P, Technician Certificates, etc*)

Name of University/Examining Body..... Country.....

Specify exact qualifications obtained..... Class/Division/Level.....

Duration of course/study: From.....To.....

Subjects (State whether main/subsidiary/major etc. where applicable)

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9. DIPLOMA QUALIFICATIONS (*Below Degree Level*) (*Attach photocopies of marksheets*)

Name of University/Examining Body.....Country.....

Duration of course/study: From.....To..... Part Time Full time Distance Education

Specify (i) exact qualifications obtained..... Class/Division/Level

(ii) Date of result:

Subjects (State whether main/subsidiary/major etc. where applicable)

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10. DEGREE/PROFESSIONAL QUALIFICATIONS (*Attach photocopies of marksheets*)

Name of University/Examining Body.....Country.....

Duration of course/study: From.....To..... Part Time Full time Distance Education

Specify (i) exact qualifications obtained..... Class/Division/Level

(ii) Date of result:

Subjects (State whether main/subsidiary/major etc. where applicable)

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11. POST GRADUATE QUALIFICATIONS (*Attach photocopies of marksheets*)

Name of University/Examining Body.....Country.....

Duration of course/study: From.....To..... Part Time Full time Distance Education

Specify (i) exact qualifications obtained..... Class/Division/Level

(ii) Date of result:

Subjects (State whether main/subsidiary/major etc. where applicable)

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12. Other Relevant Qualifications as laid down in the communique (e.g. Driving Licence (Specify type), First Aid, IT etc. Specify date)

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13. Experience and skills relevant to the post applied for (Attach documentary evidence)

Date		Post/s	Name, Address and Phone number of Employer
From	To		

EMPLOYMENT HISTORY

14.1 (i) Present Employment in the Government Service

Post Held	Temporary/Substantive	Min/Dept.
.....
Date of appointment	Date of confirmation in the Service	Present Salary per month (Rs)
.....

(ii) Previous Employment

Post Held	Temporary/Substantive	Min/Dept.
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.....
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14.2 Employment other than in the Government Service (including Parastatals)

Post/s	Date		Name and address of Employer
	From	To	
.....
.....
.....

15. (a) Have you been the subject of an investigation/enquiry for any offence during the last 10 years?

Answer Yes or No.....if yes, indicate nature of offence and date of outcome.

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.....

(b) Have you ever been prosecuted before a court of law for any offence AND subsequently found guilty during the last 10 years?

Answer Yes or No.....if yes, give details (court, charge, date of judgment and sentence – e.g. imprisonment, fine, caution or conditional discharge): -

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(c) Have you ever resigned or retired or been dismissed from employment on any grounds whatsoever?

Answer Yes or No.....if yes, give details hereunder

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16. IMPORTANT – PLEASE READ THE ADVERTISEMENT CAREFULLY: Incomplete, inadequate or inaccurate filling of the Form may cause the applicant’s elimination from consideration. It is an offence to give false information or to conceal any relevant information. This may lead to an application being rejected or if a candidate has already been appointed, to the termination of his appointment.

DECLARATION

I,, the undersigned, declare that the particulars in this application form are true and accurate and that I have not willfully suppressed any material fact.

Date.....

Signature:



NATIONAL ENVIRONMENT CLEANING AUTHORITY

NOTES AND INSTRUCTIONS TO CANDIDATES

- (1) The Application Form should be completed in the candidate's own **handwriting** and forwarded to the Officer-in-Charge, National Environment Cleaning Authority, 2nd Floor - Wing A, Shri Atal Bihari Vajpayee Tower, Ebène Cybercity, Mauritius.
- (2) It is very important for the candidate to indicate his/her National Identity Number in the space provided at item 2 of the Application Form.
- (3) Care should be taken to fill in the Application Form correctly. **Incomplete, inadequate or inaccurate filling of the Application Form may entail a candidate's elimination.** It is an offence to give information which is false or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment. You should attach relevant photocopies of birth and educational certificates.
- (4) Qualifications obtained **after** the closing date for the submission of applications as specified in the advertisement **will not** be accepted. Only qualified persons should apply.
- (5) Applications not made on the prescribed form **will not** be accepted.
- (6) Applications received **after** the closing date and time mentioned in the advertisement will not be accepted. The onus for the prompt submission of applications so that they reach the Officer-in-Charge, National Environment Cleaning Authority in time lies solely on applicants.
- (7) If a candidate is employed by Government, the application form should be completed in duplicate and the duplicate forwarded through his Supervising Officer.
- (8) The post applied for should be clearly marked on the top left-hand corner of the envelope.
- (9) The completed form should contain full details regarding previous experience, qualifications and any other factors which would qualify the candidate to carry out the duties of the post applied for. Documentary evidence and a statement of relevant particulars, e.g. job description and content, dates and employer's certificate should be attached with the Application form.
- (10) Should there be any matter not covered by the Application Form that the candidate wishes to be considered with his application, the details must be given on an additional sheet to be annexed thereto.
- (11) Birth certificate, school leaving certificate, examination certificates, testimonials or any other papers should not be sent with the Application Form unless specified otherwise, but these should be readily available and produced when requested.
- (12) A candidate should immediately inform the National Environment Cleaning Authority about any change of address.
- (13) The National Environment Cleaning Authority reserves the right to convene for interview **only** the best qualified candidates, to reject any application without giving any reason and not to make any appointment following this advertisement.